

## Community Governance Review for the Unparished Area of Taunton Indicative Timetable

### Timetable for the Review

Publication of the Terms of Reference formally begins the Review, and the Review must be completed within 12 months. The timetable set out below is indicative only and is based on an assumption of agreement of Terms of Reference at a meeting of Full Council by end April/beginning of May 2021.

Report to Council	<b>30 March 2021</b> (being presented to the Charter Trustee on 16 March 2021)	Council gives approval to set up the Member Working Group to commence the process
Terms of Reference	<b>Full Council by 11<sup>th</sup> May 2021</b>	Member Working Group to draft these before they go before Council (via Charter Trustees)  The ToR will set out: <ul style="list-style-type: none"> <li>• the matters to be considered;</li> <li>• the geographic area to be covered;</li> <li>• Notification of other local authorities which have an interest.</li> </ul>
Publish Terms of Reference (12 month clock starts)	<b>Following Full Council meeting on 11<sup>th</sup> May 2021</b>	Publish on the Council website

<p>Member Working Group to prepare draft proposals for consultation to be adopted by Full Council</p>	<p><b>Full Council meeting on 6<sup>th</sup> July 2021</b></p>	<p>Council approves the initial proposals regarding the creation of a new local council and the Communication/ Consultation Plan</p>
<p>Commence consultation on draft proposals and invite initial submissions</p>	<p><b>7<sup>th</sup> July 2021 (Consultation closes 31<sup>st</sup> August 2021 – 8 weeks)</b></p>	<p>Initial submissions invited. Consult with: SWT Councillors Somerset County Council Relevant Town and Parish Councils Member of Parliament Local Groups and Interested parties such as local businesses, local residents association, local public and voluntary organisations Local electorate Publish proposals on the website</p>
<p>Consider submissions and draft revised recommendations, if appropriate</p>	<p><b>Special Full Council meeting by mid October 2021</b></p>	<p>Consider any submissions/ representations and prepare report of draft recommendations for Council (via Charter Trustees)</p>
<p>Publish draft recommendations for consultation</p>	<p><b>By end October 2021</b></p>	<p>Publish draft recommendation for further consultation with: All local government electors SWT Councillors Somerset County Council</p>

		<p>Relevant Town and Parish Councils  Member of Parliament  Local Groups and Interested parties such as local businesses, local residents association, local public and voluntary organisations  Local electorate  Publish proposals on the website</p>
Make final recommendations	<p><b>Member Working Group report to Full Council 7 February 2022</b></p> <p><b>(Consultation closes 31<sup>st</sup> December 2021 – 8 weeks)</b></p>	Consider any further submissions/ representations and prepare final recommendations for report to Full Council (via Charter Trustees)
Publish final recommendations	<p><b>After Full Council on 7<sup>th</sup> February 2022</b></p>	Publish final recommendations and make Reorganisation Order
Draft Reorganisation Order	<p><b>Member Working Group to report to Full Council on 29<sup>th</sup> March 2022</b></p>	

Make Reorganisation Order		Reorganisation Order to be sealed once approval received from Full Council on 29 <sup>th</sup> March 2022
Create Shadow Council	<b>12 months to set up new Local Council ready for 'go live' date of 1<sup>st</sup> April 2023</b>	Laying the groundwork for the new Local Council including: Finding premises for the local council to meet Consult residents about what they would like the local council to do Creating a website for the new Council Setting a Budget and Precept Employing staff Vesting and Asset Transfer
New Local Council created in temporary format with existing Charter Trustees	<b>1<sup>st</sup> April 2023</b>	
Elections to new Local Council	<b>May 2023</b>	